

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: New Remembrance Hall, Parhams Lane, Charlton SP7 0PL
Date: 23 July 2014
Start Time: 18:30pm
Finish Time: 21:17pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Peter Edge, Cllr George Jeans and Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Associate Director of Waste and Environment
Lee Haine, Community Coordinator, Highways and Streetscene South

Town and Parish Councillors

Burcombe without Parish Council – C Churchill (C Churchill also in attendance for Teffont, Quidhampton, Berwick St John & Dinton PC's)
Chilmark Parish Council – P Boyles
Fovant Parish Council – N Jones
Hindon Parish Council – D Robertson
Sedgehill and Semley Parish Council – G Perdue
Tisbury Parish Council – S Harry (S Harry also in attendance for Donhead St Andrew PC)
Wilton Town Council – P Matthews

Partners

Wiltshire Police - Inspector David Minty
Police and Crime Commissioner's Office – Paul Deal
Wiltshire Fire and Rescue Service – Mike Franklin
Balfour Beatty Living Partnership – Ian Halton

Total in attendance: 26

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman Councillor George Jeans welcomed everyone to the meeting of the South West Wiltshire Area Board, and introduced Tracy Carter, Associate Director for Waste and Environment, who was in attendance for item 8.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr Jose Green – Board Member • Robin Townsend – Associate Director assigned to the Board • Inspector Alan Webb - Police • Berwick St John PC – Kevin Meade, Robert Carter, Angela Bridges, Gordon Marks • Burcombe PC – Nigel Lefroy • Fovant PC – Robert Nunn, Andy Harvard
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 4 June 2014, were agreed as a correct record and signed by the Chairman.</p>
5	<p><u>Matters Arising</u></p> <p>There were none.</p>
6	<p><u>Chairman's Announcements</u></p> <p><u>First World War Commemoration Event</u> The Chairman informed people of a county-wide First World War Commemoration Event on Wednesday, 30 July at 10am at Tidworth Military Cemetery. This event would be for communities across the county to come together to mark and commemorate the sacrifice made by 10,000 soldiers from Wiltshire during the First World War.</p> <p><u>October Meeting</u> This would focus on health, and would include a health fair for people to attend. The venue and format for this event was still in the planning stage and would be circulated in due course. The event would also include the launch of the 'Before I forget' campaign; a county wide initiative to support communities to become</p>

	<p>dementia aware.</p> <p><u>Funding</u> The CATG budget allocated to the board for 2014/15 was £17,079. Taking into account an under spend from 2013/14 and funding committed to ongoing projects, there was currently a budget of £27,405 remaining for 2014/15.</p> <p>Following the reduction in funding for Community Area Grants across all 18 Boards, the SWWAB challenged the reduction imposed on its allocation. The SWWAB had now secured a better settlement than was previously awarded.</p> <p><u>Salt Orders</u> Parish and Town Councils were advised to start thinking about ordering the 1 ton bags of salt ready for the winter.</p>
7	<p><u>Current Consultations</u></p> <p>The Board noted the information on current consultations as detailed in the paper attached to the agenda.</p> <p>The Chairman noted that a written copy of the waste consultation was also available in the Wiltshire Magazine.</p> <p>To take part and for further information, visit the consultation portal: http://consult.wiltshire.gov.uk/portal</p>
8	<p><u>Waste and Recycling in South West Wiltshire</u></p> <p>The Board received a presentation on waste and recycling in South West Wiltshire, and an update on kerbside recycling and mini recycling sites in the area, from Tracy Carter, Associate Director for Waste and Environment.</p> <ul style="list-style-type: none"> • Since 2013/14, street sweepings had improved. • In 2012/13 the level of recycling achieved was 46.9%. In 2013/14, amount was 44.1%, however this was due to a change in the way that recycling could be recorded. • In Mere, Tisbury and Wilton, side waste was no longer collected. • The collection vehicle used to have to go and unload in Amesbury, so a second vehicle and driver would take the crew on to complete the rest of the round. Now that side waste was not being collected, the second vehicle and driver was not required, which brought a saving. • Following the removal of several of the smaller mini recycling sites, 14 strategic mini recycling sites would remain around the county, including one at Salisbury Street in Mere and one at Nadder Close car park in Tisbury. <p>A Garden Waste Collection Service consultation was underway, the options</p>

being considered were:

Proposal 1 - a three month suspension of the garden waste service with no collections taking place in December, January and February

Proposal 2 - a five month suspension of the garden waste service with no collections taking place in November, December, January, February and March

Proposal 3 - to introduce a chargeable kerbside garden waste collection service for those who opt to pay for this

Consultation web page: <http://www.wiltshire.gov.uk/council/consultations.htm>

The findings of the consultation would be presented to Cabinet in January 2015, with a decision being implemented in early autumn 2015.

Comments and questions were then taken, these included:

- Where do people take their side waste and would this produce an increase in fly tipping? Answer: There had not been any issues in other parts of the county where side waste was no longer collected, so an increase in fly tipping was not anticipated for the South West. Members of the team would be happy to visit any resident having difficulties in reducing their waste to discuss options.
- Could you give us assurance that the council would not be going over to a three weekly waste collection service? Answer: There were no proposals to introduce a three weekly collection service, it was not on the cards at the moment.
- Would there be a chance of introducing a kitchen waste collection service and the facility to recycle Tetra pak cartons? Answer: There were no proposals to introduce a separate collection for food waste. Subsidised food waste compactors were available to purchase through the council. We do not have the capacity to take Tetra pak at present; however the contract was due for renewal. Contractors had been asked to provide costings to collect these along with small electrical products and batteries. If council decided to take a contract to collect these, it could be implemented from 2017.
- There used to be a charge for a collection of garden waste, then this changed, what happened? Answer: When we became a unitary council, we harmonised our collection services across the county, in West Wiltshire they had had a free service, so we rolled that out across the rest of Wiltshire.
- For residents on the edge of the Wiltshire and Dorset border, where would you direct them to take their additional waste? Answer: Salisbury was the centre for south west and southern Wiltshire.
- One of the problems with excess waste was the used by dates on food packaging, this was a national issue. Answer: We meet with officers at DEFRA from time to time, it was recognised that a decision at a policy

	<p>level would have more effect. There had already been some shift with supermarkets where they were starting to sign up to help reduce food waste.</p> <ul style="list-style-type: none"> • If you stop a garden waste collection service, then people would start to burn their garden waste, there would be an increase of fires. <u>Answer:</u> There would still be the option for taking your garden waste to a recycling centre. • Could food waste be used as pig swill? <u>Answer:</u> No, due to animal welfare and disease over the past few years, the rules on what can be fed to animals have been tightened. • Was there any profit from recycling glass collected from the 14 mini recycling sites? <u>Answer:</u> Whilst we do benefit from some recycling sites, the cost of collecting with the mini skip truck far outweighs the benefit. • What was the feasibility of the 14 mini recycling sites being saved after the initial year if the parish councils were asked to pay the £400 for the facility? • Why had the Wilton site been removed? <u>Answer:</u> Tracy would look in to this and feedback. <p>Action: Tracy Carter to feedback to the CAM.</p>
9	<p><u>Partner and Community Updates</u></p> <p><u>Police Neighbourhood Teams</u> Inspector Dave Minty gave an update to the Board.</p> <p>PC Pete Jung had won the PCC's Community Champion of the Year 2014 Award. Sergeant Dave Lennane had now been replaced by PS Dave Whitby, an experienced sergeant in community affairs. Performance figures were doing well.</p> <p>Inspector Minty had spoken with the speedwatch trainers to see whether they could come out into the community to provide training, however this would not be possible at present, as it was more cost effective to get larger groups of volunteers together in Devizes than to travel to smaller groups across the county. The next training course to take place in Devizes had 40 volunteers booked on to it from 17 different parishes.</p> <p>The annual steam fair was coming up, although crime figures did not tend to spike at this time, it was understood that people may have concerns, anyone wishing to discuss it further could contact their NPT.</p> <p><u>Comments and questions were then received, these included:</u></p> <ul style="list-style-type: none"> • Phil Matthews, Chairman of Wilton Town Council commented on the sad loss of PS Dave Lennane from the area. On behalf of Wilton TC he had

written to the Chief Constable to ask him to reconsider the decision to move PS Lennane, but had not had a reply. Answer: Inspector Minty agreed to chase a reply on this.

- Cllr Edge gave thanks to Inspector Minty for the way in which he had communicated with the councillors recently regarding recent events.

Fire & Rescue

On 12 June 2014, the Wiltshire Fire Authority met and appointed a new Chairman, who took the decision to postpone the running period of the consultation on the Future of the Fire Service. The Consultation would now run from 21 July for 13 weeks.

The three options which would be considered were:

1. Wiltshire & Swindon Fire Authority to stay independent and increase collaboration with Wiltshire Council & Swindon Borough Council.
2. Wiltshire & Swindon Fire Authority to stay independent and increase collaboration with Dorset Fire Authority while also collaborating with Wiltshire Council & Swindon Borough Council.
3. Wiltshire & Swindon Fire Authority to merge with Dorset Fire Authority to create a single Combined Fire Authority while also collaborating with Wiltshire Council, Swindon Borough Council, Dorset County Council, Bournemouth Borough Council and the Borough of Poole.

Further information could be found online at www.wiltshire.gov.uk by following the consultation portal to the documentation.

There would be a public meeting in Wilton on 13 October 2014 during the afternoon at The Michael Herbert Hall, and two other meetings on 14th October in Devizes and Chippenham.

Youth

Cllr Bridget Wayman gave an update to the Board. Council had decided that each Community Area would have a Community Youth Officer to enable youth work.

The South West Wiltshire Area Board did not want this and would rather have the funding to allocate to youth provision as they chose, than to have a Community Youth Worker. This was currently being debated.

Cllr Deane noted that the South West had the best youth service across Wiltshire and aimed to keep that same level of service going forward. The Board would want the service to be community led, and was currently lobbying for this.

Area Board members will be having a briefing on 15 August to discuss future arrangements.

10	<p><u>Area Board Projects and Priorities Update</u></p> <p>To Board noted the update on Area Board Projects and Priorities for 2014/15, and the Rights of Way updates, as detailed in the report and appendices attached to the agenda.</p> <p>Due to a lack of time at the previous Area Board meeting on 4 June 2014, the Area Board had carried out an online survey to rank the top 10 priorities in terms of importance and by the ability of the community to make most impact. The online results were detailed in Appendix 2 of the report.</p> <p>The Board considered adopting the priorities identified by the ‘What matters to you’ community event and works to facilitate local action to tackle those priorities, as detailed in the report attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed:</p> <ul style="list-style-type: none"> • To adopt the priorities identified by the ‘What matters to you’ community event and works to facilitate local action to tackle those priorities. • To consider earmarking funding to promote, initiate and support community-led action around the selected priorities. • To appoint a lead member to champion any priority (priorities) adopted. • That reports would be submitted to the Board on progress made to address the priorities to ensure that positive outcomes were delivered.
11	<p><u>Tisbury Community Campus Update</u></p> <p>The Board received an update form the Chairman of the Tisbury Community Campus, Cllr Tony Deane.</p> <ul style="list-style-type: none"> • Final designs would go to Strategic Planning for a decision on 30 July 2014. • The plan would be to then go to tender in autumn. • A ribbon cutting ceremony was planned for December 2015.
12	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes from the last meeting of the CATG held on 14 July 2014, both papers were circulated at the meeting. The Board also considered the recommendation detailed in the report.</p>

	<p><u>Decision:</u> The South West Wiltshire Area Board agreed to award £500 to the investigative works to establish viability of a drop kerb scheme, in Westfields, Zeals.</p> <p>A copy of the papers circulated at the meeting are attached to the end of these minutes.</p>
13	<p><u>Area Board Funding</u></p> <p>The Board considered six applications for funding from the Community Area Grants Scheme for 2014/15, as detailed in the papers attached to the agenda, plus one additional application as detailed on the late papers circulated at the meeting.</p> <p>Applicants present were invited to speak in support of their projects. Following discussion the Board members voted on each application in turn.</p> <p><u>Decision</u> Sedgehill Village Hall was awarded £848 towards new light-weight tables, with the condition that available stock from the recent Shurnhold clearance would first be explored to see if there was anything suitable. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p> <p><u>Decision</u> Chilmark Cricket Club was awarded £3,284 towards equipment storage outbuilding/hut. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p> <p><u>Decision</u> Gymbuds was awarded £5,000 towards gymnastic equipment. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p> <p><u>Decision</u> Tisbury History Society was awarded £759 towards Tisbury and the Great War project. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p> <p><u>Decision</u> Our Time Project was awarded £4,500 towards residency workshops for 65+. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p>

	<p><u>Decision</u> Wilton Town Council was awarded £5,000 towards Christmas lights.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p> <p><u>Decision</u> Zeals Youth Trust was awarded £3,750 towards the football ground flood lights, with the condition that the possibility of using R2 funding was explored first.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p> <p>A copy of the above application and report is attached to the minutes for information.</p>
14	<p><u>Issues Update</u></p> <p>The Board noted the table of current Issues on the online system, as detailed in the report attached to the agenda, and considered the recommendation to closed issues as marked.</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed to close issue number 3294 as detailed in the report.</p>
15	<p><u>Close</u></p> <p>The next meeting of the South West Wiltshire Area Board will be held on Wednesday 8 October 2014.</p>
<p><u>attachments</u></p>	

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Report to	South West Wiltshire Area Board
Date of Meeting	23 July 2014
Title of Report	Area Board Funding – Additional paper

Purpose of Report

To ask councillors to consider applications in respect to;

Community Area Grants (all conditional on the balance of funding being in place):

7. Zeals Youth Trust - £3,750 towards football ground floodlights

Ref	Applicant	Project proposal	Funding requested
1.1.	Zeals Youth Trust	Football ground flood lights	£3,750

- 1.1.1. This application has been classified as a capital project by Wiltshire Council finance department.
- 1.1.2. This project is to purchase a second set of lights for the ground, which will enable the whole training pitch to be used. The Area Board supported a first set of lights in 2010 that enables training on part of the pitch.
- 1.1.3. Zeals Football Club currently have train under floodlights at Gillingham Astro and pay/book another expensive site during the darker part of the winter.
- 1.1.4. Wiltshire Council's Leisure Service reports that the club they will be able to train longer hours and for more months during the year, which in turn will enhance their opportunities to increase their numbers both adults and juniors.

Report Author	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: stephen.harris@wiltshire.gov.uk
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Area Board Grant Detail - Zeals Youth Trust Football Ground Flood Lights

Started on: 07/07/2014 19:52:57

ID: 867

Current Status: Application Appraisal

To be considered at this meeting:

23/07/2014 South West Wiltshire

Current Case Notes

16/07/2014 15:34:34 Agreed for application to be heard at Area Board meeting on 23 July 2014 at Charlton New Remembrance Hall.

09/07/2014 15:59:26 Application received.

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£1001 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

Zeals Youth Trust has no financial connection with Zeals PC

5. Project title?

Football Ground Flood Lights

6. Project summary:

Zeals Football Club currently have to train under floodlights at Gillingham Astro and pay or book another expensive site during the darker part of the winter. The Area Board funded a set of lights in 2010 which are excellent for all training on part of the pitch but not for a training match over the whole Football ground. This second set of lights should cut the expenses of hiring a ground (born by the footballers) and enable them to play and train well into the winter months and again earlier in the spring when the weather is clement

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Mere

8. What is the Post Code of where the project is taking place?

BA12 6LJ

9. Please tell us which theme(s) your project supports:

Children & Young People

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

03/2014

Total Income:

£8637.00

Total Expenditure:

£8475.00

Surplus/Deficit for the year:

£162.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£3064.35

Why can't you fund this project from your reserves:

We do not hold any Capital Reserves and the figure given is cash in the bank committed to other running expenses

10b. Project Finance:

Total Project cost		£7500.00		
Total required from Area Board		£3750.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Floodlights	7500.00	Donation	yes	3750.00
Total	£7500			£3750

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Zeals Football Club will be the Primary beneficiary but as Zeals Green Pastures Playing Fields are for all community Activities many others could benefit.

14. How will you monitor this?

As part of our ongoing management of the Playing Fields

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Capital expense - no further WC Funding Required

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

No

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